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typed from pencilled notes undated (probably 1952) in CIA Historical Office files

# DOCUMENTATION

I. Theory and Origin of the Reference Center

1. Department of State, Budget Estimate, Fiscal Year 1948, 3 August 1946, p. 25. (OCD Exec. Asst. Dir. Off. Files) 25X1A

2. Organization of OCD, Conversation with [redacted] 15 January 1952, p. 1.

3. Ibid.

4. Reference Center, Budget Estimate, Fiscal Year 1949, no date. This source states that the Reference Center was established under a CIG Memorandum. I have not found any paper indicating this.

5. ORE Instruction 31-47, 15 July 1947. Statement of Mission.

6. (J.M. Andrews), Central Reference Facilities, 1 Nov. 1949, p. 12.

7. Ibid., p. 14.

II. Combining of Reference Center and OCD (old)

8. Organization of OCD, p. 2.

✓ 9. CIG Admin. Order # 14 refers to OCD, whereas all reference prior to this date are to O/C or O/D.

25X1A

✓ 10. OCD (Old) Progress Report, 2 Jan. 1947, [redacted], Deputy AD/CD. File Director's Progress Reports, [redacted] office. O/C Staff Files

11. File on this, OCD Liaison Division Office. 25X1A

✓ 12. OCD Statement for DCI from Deputy AD/CD, 19 June 1947, [redacted] office, and attached comment.

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GROUP 1
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13. Dulles Report, p. 31.

14. CIA General Order # 9, 26 August 1948.

15. For breakdown, cf. statistical tables attached.

III. Divisions

-CIA Library

1. Brief Operational History, 31 Dec. 1948, OCD History Files, Operations Office, OCD.

2. Ibid.

3. Central Reference Facilities, p. 13.

4. Ibid., p. 14.

5. Ibid.

6. Ibid., p. 18.

7. Ibid., p. 22.

8. Ibid., p. 24.

-Liaison Division

1. Reorganization of OCD, Memo, 14 May 1948, J. M. Andrews, Liaison Division Office, pp. 1 & 2.

2. Ibid., pp. 4 & 5.

3. Liaison Division, (1948) OCD History Files, Operations Office, p. 1.

4. Ibid., p. 2.

5. cf. tables attached.



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-Machine Division

1. Machine Methods Branch, OCD History Files, Operations Office.

2. Conversations with [redacted] Chief of MD. 25X1A

3. Central Reference Facilities, p. 17.

-Biographic Register 25X1A

To be reworked by Mr. [redacted]

-Industrial Register
25X1A

1. [redacted] Memorandum for the Record, Industrial Card Files, 19 Dec. 1951, p. 1, and Industrial Register, p. 1, OCD History Files, Operations Office.
25X1A

2. [redacted] Memo, 19 Dec. 1951, p. 1.

3. Ibid., p. 2.

4. Industrial Register, p. 24, OCD Operations Office.

5. ORE Instruction 31-47, 15 July 1947.

25X1A

6. [redacted] Memo, 19 Dec. 1951, p. 2.

-Graphics Register
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1. [redacted] Memorandum, 21 Nov. 1947, Photograph Branch Office.

2. Graphics Register, 2 Dec. 1948, OCD History Files, Operations Office.

3. cf. table of requests.

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-Operations Staff

1. Interim Report on Special Project # 1, Newspaper Clipping Service, 20 April 1946, Operations Office.

IV. Current Status

1. Guide to OCD, November 1950, Foreword, J. M. Andrews.

Many of the points and statistics in this report are not documented. They were gathered from conversations with various division chiefs in OCD; all of whom have corrected my first drafts of their respective offices. The drafts are included in the OCD folder. 25X1A

[redacted]



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